

## JDES BOARD MEETING MINUTES

8/17/10

**ATTENDEES:** Beth Chancy, Becky Hansell, Caroline Elliott, Jessica Goode, Jimmy Manning, Julie Coriaty, Laura Manning, Margaret Walker, Michelle McBane, Ruth Wicks, Stacy Foster, Susan Markel, & Sutessa Ukrop.

Meeting called to order 6pm. Minutes from May's meeting approved.

**PRINCIPAL'S MESSAGE-** Beth reminded all to have Mr. Almasian approve all flyers first and Michelle Cangelosi will print them for us. In some instances you may need to allow at least 1-2 wks advance. Also, he must approve all dates for events.

**TREASURER-** Jimmy Manning advised all deposit and reimbursement forms are the same and will be in the back of the PTA file cabinet, which is located in the cafeteria.

**DEPOSITS:** Please use the memo field to write in the event, the child's name and grade. (i.e. carnival, yearbook, social, etc...) This makes tracking monies much easier and helps track down parents if there is a question about their check.

**COUNTING MONEY AT EVENTS:** Reminder, two people must count all monies collected from an event that night.

**START-UP MONIES:** Please make requests in writing or via email to Jimmy if you need start up money. Requests should be made at least a week in advance. Include: Your name (who to make the check payable to), the event, the date, how much you need and how to get the check to you (via your child's folder or if it will be picked up in the office).

Approved Mrs. Nacy's request for Scientific Methods Kit.  
Prospective budget approved by the board.

### UPDATES OF COMMITTEES-

**After School Enrichment-** Lindsay Holtz-Deadline will be in September.

**Volunteer Coordinator-** Susan Markel—Will send out a general request for volunteers and distribute the names and contact information to the committees that need volunteers. It will then be up to the committees to decide who they will contact.

**Socials-** Julie Coriaty- Concern was expressed about lack of organized activity for the kindergarteners. Discussed different options for the location of the K-social. It was decided that the school is the best location to have it. The date will be on Fri., Oct. 8<sup>th</sup>.

**Website-**Our site [www.jacksondavispta.org](http://www.jacksondavispta.org) and the officer names have been updated.

Our new email is [jdespta@gmail.com](mailto:jdespta@gmail.com). The distribution list will be restarted. Last year's distribution list and email address will be discontinued. Anyone who wishes to be added to the distribution list can email subscribe to [jdespta@gmail.com](mailto:jdespta@gmail.com). Susan, Joanna and Beth will be monitoring it.

**Reflections-** Local deadline the National PTA recommends is Oct. 22, but Terri Lancaster may have determined a different date as JDES has set earlier deadlines in the past. Update will follow.

**Fall Festival-** Joanna via email- We will do Dolphin Fund again this year in place of candy/gift wrap sales. Info will be sent home to JDES families. The give away with each donation will be a dolphin branded item. She has contacted Amy Swartz for additional info/pricing on other items. She is looking for help with the BTS night table for the second half which is from 7-8pm. Please contact Joanna if you can help out.

**Membership-** Sutessa Ukrop- Table will be set up at Orientation. She needs help with the 10-12 am shift. Please contact her if you can help. Also, we will continue with DNO this year. A schedule with dates will be distributed to students. If you have any suggestions of restaurants to add, please contact Sutessa.

**Original Art Works**-Margaret Walker/Becky Hansell- They will work w/ Mr. Wagner to have project completed earlier this year to meet their deadline. They plan to have the money collected by 10/18 so products will be back in time for holiday break. Display case will be set up with sample products.

**Newsletter-Stacy Foster**- DEADLINE for submissions: 15<sup>th</sup> of each month  
In addition to being available on the website, the newsletter will be in print again this year. It will be one page front and back.

**Directory**- Laura Manning- They will be accepting Ads again this year for the directory to offset the cost. They plan to list the student names according to their classes.

**New business**

It has been determined that we do not have to stuff folders this year as room parent information and membership information has already been prepared to be ready for the open house and back to school night. Other information can be sent separately out as needed through the green folders.

- 7:15 pm Meeting adjourned.